AMBERTON UNIVERSITY

APPLICATION FOR GRADUATION

Please Read carefully and complete all requested information. An incomplete application will not be processed.

In order to be considered as a candidate for graduation, the applicant must complete the Graduation Application Form and Survey and return them to the University along with the appropriate Graduation Assessment Fee. Once the form has been received and all the fees paid, the student will receive the following information:

1) Academic transcript of Amberton University work (for student use, not an official transcript).
2) Transfer of Credit Report reflecting all work accepted in transfer.
3) Degree Plan.

The applicant must carefully review all academic records for accuracy and completeness. Immediately report any discrepancies to the Registrar. The graduate is solely responsible for satisfying all graduation requirements. Advisors are available in the Student Services Office to assist you if needed.

Four times a year--August, November, February and May,-- the faculty and administration of Amberton University authorize the awarding of degrees to students who have satisfactorily completed (1) all requirements for the degree requested and who have (2) satisfied all obligations (financial, etc.) to the University.

Within a week of completing the degree and meeting institutional obligations, the degree earned will be posted on an official academic transcript maintained by the University. The official academic transcript of a graduate remains the property of Amberton University in perpetuity.

Within six (6) weeks the applicant will receive recognition as an “Honored Graduate” and the recipient will be presented a custom printed diploma as evidence of the applicant’s induction into the Alumni Association of Amberton graduates.

If the graduate prefers not to personally pick-up his/her graduation diploma, the graduate may request that the University mail the diploma to the address noted on the application form. There will be a $10.00 handling fee for mailing.

A non-refundable graduation assessment fee of **$125.00 must** accompany this application for graduation **or** be submitted online. Once filed, the applicant must complete all requirements for the degree and fulfill all institutional obligations within one (1) year of filing. If an applicant does not complete the graduation process within one year of filing, the application will be destroyed and the applicant will have to file again and pay all graduation fees then applicable.

Carefully complete the attached *Application for Graduation and Graduate Survey.* Return both items, with your graduation assessment fee ($125.00 and $10.00 mailing fee if applicable) to the Student Services Office (Advisor@Amberton.edu).

NOTE: Information on the Graduation Ceremony and the fees associated with ordering regalia will be sent out at a later date. The Graduation Assessment Fee does not include the cost of regalia. Attendance at the Graduation Ceremony is not mandatory.

July 2025

AMBERTON UNIVERSITY

OFFICE USE ONLY
Application received/fee paid
Initials/date

APPLICATION FOR GRADUATION

Student Information

Print name as you want it to appear on the diploma (Name must be consistent with University records).

Social Security Number: ____ – ____ – ____

First Name: _____ **Middle/Maiden Name:** _____

Last Name: _____

Mailing Address: (Street) _____

(City, State, Zip) _____

Daytime Phone: _____ **Evening Phone:** _____

Email Address: _____

Anticipated Completion

Anticipated session and year that degree requirements will be completed:

◯ **Summer:** Year ____ ◯ **Fall:** Year ____ ◯ **Winter:** Year ____ ◯ **Spring:** Year ____

☐ **Checkmark to Mail diploma to above address.** Mailing fee of $10 must be paid ***in addition*** to graduation assessment fee.

Degree Selection

Degree Selection: On the following page, please select the appropriate catalog and degree that you will be completing the associated academic requirements. If you are also completing a specialization within your indicated degree, please select the appropriate specialization.

Payment Method

◯ Payment enclosed

◯ Online Payment submitted (date: _____)

Signature

Student Signature: _____ **Date:** _____

DEGREE SELECTION

Select one degree. If applicable, also select a specialization.

Catalog 2022 – 2023 (or earlier) June 2022 – May 2024

- ◯ BA Professional Development (14)

BBA Accounting

  - ◯ Public Accounting Track (66)
  - ◯ Management Accounting Track (68)
- ◯ BBA Dual Degree Accounting Program (67)
- ◯ BBA Entrepreneurship (64)
- ◯ BBA General Business (31)
- ◯ BBA Management (32)
- ◯ BBA Project Management (36)
- ◯ BS Applied Studies (34)
- ◯ BS Human Relations & Business (35)

- ◯ MS Enterprise Analytics (58)**

*** Program must be completed by May 31, 2026*

- ◯ MA Marriage & Family Therapy (48)
- ◯ MA Clinical Mental Health Counseling (formerly Professional Counseling) (53)
- ◯ MA Professional Development (17)
- ◯ MA School Counseling (61)
- ◯ MBA Accounting (57)
- ◯ MBA Entrepreneurship (65)
- ◯ MBA General Business (42)
- ◯ MBA Management (43)
- ◯ MBA Project Management (39)
- ◯ MBA Strategic Leadership (44)
- ◯ MS Agile Project Management (49)
- ◯ MS Family Studies (45)
  - ◯ with Christian CSL Specialization (55)
- ◯ MS Human Relations and Business (11)
- ◯ MS Human Resource Management (50)
- ◯ MS Human Resource Training and Development (46)
- ◯ MS Managerial Science (47)

Catalogs June 2024 – May 2027

- ◯ BA Professional Development (70)

BBA Accounting

  - ◯ Public Accounting Track (71)
  - ◯ Management Accounting Track (72)
- ◯ BBA Dual Degree Accounting Program (73)
- ◯ BBA Entrepreneurship (74)
- ◯ BBA General Business (75)
- ◯ BBA Management (76)
- ◯ BBA Project Management (77)
- ◯ BS Applied Studies (78)
- ◯ BS Human Relations & Business (79)

- ☐ Specialization in MBA General Business (42)
  - ◯ Agile Project Management (25)
  - ◯ Data Analytics (22)
  - ◯ Digital Marketing (19)
  - ◯ Entrepreneurship (15)
  - ◯ Finance (23)
  - ◯ Project Management (08)
  - ◯ Soft Skills (21)

*** Must be completed by August 31, 2027*

- ◯ MA Marriage & Family Therapy (48)
- ◯ MA Clinical Mental Health Counseling (formerly Professional Counseling) (53)
- ◯ MA Professional Development (17)
- ◯ MA School Counseling (61)
- ◯ MBA Accounting (57)
- ◯ MBA Entrepreneurship (65)
- ◯ MBA Finance (89)
- ◯ MBA General Business (42)
- ◯ MBA Management (43)
- ◯ MBA Project Management (39)
- ◯ MBA Strategic Leadership (44)
- ◯ MHA Healthcare Administration (81)
- ◯ MS Agile Project Management (49)
- ◯ MS Applied Artificial Intelligence (91)
- ◯ MS Data Analytics (59)
- ◯ MS Family Studies (45)
  - ◯ with Christian CSL Specialization (55)
- ◯ MS Human Relations and Business (11)
- ◯ MS Human Resource Management (50)
- ◯ MS Human Resource Training and Development (46)**
- ◯ MS Training and Development (90)
- ◯ MS Organizational Leadership (47)

AMBERTON UNIVERSITY

RESEARCH STUDY OF RECENT GRADUATES

SESSION & YEAR GRADUATING: _____

As an Amberton University graduate, you now have the opportunity to "grade" the University. For each of the following statements circle the one letter grade that best reflects your experience.

(A) Very Good **(B) Good** **(C) Average** **(D) Improvements Needed** **(F) Unacceptable**

PART I. UNIVERSITY ENVIRONMENT

		A	B	C	D	F
1.	I found the University setting, with its professional, office atmosphere, a stimulating place for learning.	○	○	○	○	○
2.	The flexibility of the schedule met my personal needs.	○	○	○	○	○
3.	The communication system between the University and the students is adequate.	○	○	○	○	○
4.	The geographic locations of the school are convenient.	○	○	○	○	○
5.	Faculty members, staff, and the administration showed interest in my academic and professional development.	○	○	○	○	○
6.	The instructors were scholarly, professional and competent.	○	○	○	○	○
7.	In light of required class competencies, the teaching methods used most often were effective.	○	○	○	○	○
8.	I felt free to discuss problems and ideas with my instructors.	○	○	○	○	○
9.	I was given the opportunity to adequately evaluate and give feedback regarding the quality of faculty and curriculum.	○	○	○	○	○
10.	I was treated with courtesy and respect when I called or entered the Student Services Office.	○	○	○	○	○
11.	I received adequate academic advising.	○	○	○	○	○
12.	The business office handled my financial account effectively.	○	○	○	○	○
13.	I preferred using the University library and the e-Library rather than other area libraries.	○	○	○	○	○
14.	Library holdings were adequate to meet my academic needs.	○	○	○	○	○
15.	The e- Library contributed greatly to my research needs.	○	○	○	○	○
16.	The library staff was courteous and competent when assisting me with my research needs.	○	○	○	○	○
17.	I would take advantage of a program designed to keep up to date resumes on file (for all Amberton Graduates) from which potential employers could select new employees.	○	○	○	○	○

		A	B	C	D	F
18.	Given all I now know about Amberton University and its programs, if I had it to do over, I would choose this University for my college degree.	○	○	○	○	○

PART II. CURRICULUM

Reflecting on the degree you attained at Amberton University, please rate your level of satisfaction with the following:

(A) Very Satisfied **(B) Satisfied** **(C) Neutral** **(D) Dissatisfied** **(F) Very Dissatisfied**

		A	B	C	D	F
19.	The factual knowledge (terminology, methods, and trends) gained in my area of study.	○	○	○	○	○
20.	Clear and effective writing skills acquired in my area of study.	○	○	○	○	○
21.	Clear and effective oral communication skills learned in my area of study.	○	○	○	○	○
22.	The analytical and critical thinking skills learned to solve problems related to my area of study.	○	○	○	○	○
23.	Information technology skills learned within my area of study.	○	○	○	○	○
24.	Preparatory skills learned in the subject matter for my profession (line of work).	○	○	○	○	○
25.	The relevance of required courses to my degree.	○	○	○	○	○
26.	The comprehensiveness of the course competencies in my degree program.	○	○	○	○	○

PART III. ADDITIONAL INFORMATION

Please circle the appropriate answer or answer the question.

27. My primary purpose for enrolling in the University was

- ○ 1 to update and improve my professional skills
- ○ 2 to qualify for a higher paying job
- ○ 3 for personal enrichment not necessarily related to work
- ○ 4 other (Identify _____)

28. What degree did you complete?

CATALOG 2022 - 2023

Bachelor of Arts
- ◯ Professional Development 14

Bachelor of Business Administration
- ◯ Accounting 37
- ◯ Accounting – Public Track 66
- ◯ Accounting – Management Track 68
- ◯ Entrepreneurship 64
- ◯ General Business 31
- ◯ Management 32
- ◯ Management Accounting 63
- ◯ Project Management 36
- ◯ BBA/MBA – Dual Degree Accounting Program 67

Bachelor of Science
- ◯ Applied Studies 34
- ◯ Human Relations and Business 35

Master of Arts
- ◯ Marriage & Family Therapy 48
- ◯ Clinical Mental Health Counseling (formerly Professional Counseling) 53
- ◯ Professional Development 17
- ◯ School Counseling 61

Master of Business Administration
- ◯ Accounting 57
- ◯ Entrepreneurship 65
- ◯ General Business 42
- ◯ International Business 38
- ◯ Management 43
- ◯ Project Management 39
- ◯ Strategic Leadership 44

Master of Science
- ◯ Agile Project Management 49
- ◯ Enterprise Analytics 58
- ◯ Family Studies 45
- ◯ Family Studies - Christian CSL Specialization 55
- ◯ Human Relations and Business 11
- ◯ Human Resource Management 50
- ◯ Human Resource Training & Development 46
- ◯ Managerial Science 47

CATALOG 2024 – 2025 or CATALOG 2025 - 2027

Bachelor of Arts
- ◯ Professional Development 70

Bachelor of Business Administration
- ◯ Accounting – Public Track 71
- ◯ Accounting – Management Track 72
- ◯ Entrepreneurship 74
- ◯ General Business 75
- ◯ Management 76
- ◯ Project Management 77
- ◯ BBA/MBA – Dual Degree Accounting Program 73

Bachelor of Science
- ◯ Applied Studies 78
- ◯ Human Relations and Business 79

Master of Arts
- ◯ Marriage & Family Therapy 48
- ◯ Clinical Mental Health Counseling (formerly Professional Counseling) 53
- ◯ Professional Development 17
- ◯ School Counseling 61

Master of Business Administration
- ◯ Accounting 57
- ◯ Entrepreneurship 65
- ◯ Finance 89
- ◯ General Business 42
- ◯ Management 43
- ◯ Project Management 39
- ◯ Strategic Leadership 44

Master of Healthcare Administration
- ◯ Healthcare Administration 81

Master of Science
- ◯ Agile Project Management 49
- ◯ Applied Artificial Intelligence 91
- ◯ Data Analytics 59
- ◯ Family Studies 45
- ◯ Family Studies - Christian CSL Specialization 55
- ◯ Human Relations and Business 11
- ◯ Human Resource Management 50
- ◯ Human Resource Training & Development 46
- ◯ Organizational Leadership 47
- ◯ Training and Development 90

29. How did you learn about this University (Select one)?

- ◯ 1 Fellow Worker/Friend/Relative
- ◯ 2 Radio Ads
- ◯ 3 Newspaper/Magazine Ads
- ◯ 4 Visual Contact with Campus Locations
- ◯ 5 Amberton University Recruiter/Ed Fair
- ◯ 6 Internet Search/Digital Advertising

30. What was your approximate grade point average at the time of graduation?

- ◯ 1 C or lower (2.49 or below)
- ◯ 2 C+ (2.50 - 2.74)
- ◯ 3 B- (2.75 - 2.99)
- ◯ 4 B (3.00 - 3.24)
- ◯ 5 B+ (3.25 - 3.49)
- ◯ 6 A- (3.50 - 3.74)
- ◯ 7 A (3.75 – 3.99)
- ◯ 8 A+ (4.00)

31. If you have been promoted or received a significant increase in salary or job responsibility since you were enrolled at Amberton University, to what extent do you believe your additional education affected this job status change:

- ◯ 1 A great deal of influence
- ◯ 2 Somewhat
- ◯ 3 Very little
- ◯ 4 None at all
- ◯ 5 No job status change

32. What is your approximate annual income from employment? (One person - not family)

- ◯ 1 Less than $10,000
- ◯ 2 $10,000 - $19,000
- ◯ 3 $20,000 - $29,000
- ◯ 4 $30,000 - $49,000
- ◯ 5 $50,000 - $59,000
- ◯ 6 $60,000 - $79,000
- ◯ 7 $80,000 - $99,000
- ◯ 8 $100,000 or above

33. What is your age? (Select one)

- ◯ 1 25 and Under
- ◯ 2 26 – 30
- ◯ 3 31 – 35
- ◯ 4 36 – 40
- ◯ 5 41 – 45
- ◯ 6 46 – 50
- ◯ 7 51 – 60
- ◯ 8 61+

34. What is your gender?

- ◯ 1 Female
- ◯ 2 Male

35. What is your classification?

- ◯ U Undergraduate
- ◯ G Graduate

36. Relative to Amberton University, please rate the strengths and/or weaknesses on a scale of A to F with A being the strongest and F the weakest.

	A	B	C	D	F
a. Administration	◯	◯	◯	◯	◯
b. Adult Oriented	◯	◯	◯	◯	◯
c. Catalog and Schedule of Classes	◯	◯	◯	◯	◯
d. Christian Oriented	◯	◯	◯	◯	◯
e. Computer Lab	◯	◯	◯	◯	◯
f. Cost	◯	◯	◯	◯	◯
g. Course Offerings	◯	◯	◯	◯	◯
h. Curriculum	◯	◯	◯	◯	◯

	A	B	C	D	F
i. Degree Offerings	◯	◯	◯	◯	◯
j. Evening & Weekend Classes	◯	◯	◯	◯	◯
k. Online Courses	◯	◯	◯	◯	◯
l. Enrollment Process	◯	◯	◯	◯	◯
m. Faculty	◯	◯	◯	◯	◯
n. Instructors Working in their Field	◯	◯	◯	◯	◯
o. Library	◯	◯	◯	◯	◯
p. Locations	◯	◯	◯	◯	◯
q. Payment Plan	◯	◯	◯	◯	◯
r. Relevant Courses	◯	◯	◯	◯	◯
s. Small Class Size	◯	◯	◯	◯	◯
t. Staff	◯	◯	◯	◯	◯
u. Student Services	◯	◯	◯	◯	◯
v. Ten-Week Session	◯	◯	◯	◯	◯
w. Other (Identify) _____	◯	◯	◯	◯	◯

_____

_____

37. What method of delivery best describes how you completed your degree?

◯ 1 Completely online ◯ 2 Online and on-campus ◯ 3 Completely on-campus

38. My program of study included an emphasis on adult learning styles.

◯ 1 Strongly Agree ◯ 2 Agree ◯ 3 Neutral ◯ 4 Disagree ◯ 5 Strongly Disagree

39. My program of study has helped me better understand my adult learning style.

◯ 1 Strongly Agree ◯ 2 Agree ◯ 3 Neutral ◯ 4 Disagree ◯ 5 Strongly Disagree

40. Please share your perspectives on what Amberton University does best in regard to its academic programs.

41. Please provide feedback regarding opportunities for improvement or future development.