



APPLICATION FOR CERTIFICATES

Complete and submit this application to BusOffice@Amberton.edu once all applicable courses have been completed. Print name as you would like it to appear on the certificate (name must be consistent with university records).

NAME: _____ SSN (not AUID): _____ - _____ - _____

ADDRESS: _____

To earn a certificate at Amberton University, applicants must meet the following criteria:

Course Enrollment: All required courses must be completed at Amberton University. No course substitutions are permitted.

Application Timeline: Candidates must submit their application for a certificate within five years of finishing the necessary coursework.

GRADUATE

____ ADULT TRAINING & DEVELOPMENT (01)
HRT6550, HRT6565, HBD5722, HBD5735

____ AGILE PROJECT MANAGEMENT (25)
MGT6151, MGT6505, MGT6515, MGT6520

____ CHANGE MANAGEMENT (02)
HBD6776, HBD6771, HRT6570, HRT6575

____ CHRISTIAN COUNSELING (12)
CSL6720, CSL6730, CSL6860, HBD6767

____ CONFLICT MANAGEMENT & RESOLUTION (03)
HBD6771, MGT5193, COM5405, HBD6767

____ CUSTOMER SERVICE (16)
BUS5460, COM5469, HBD5727, MGT5193

____ DATA ANALYTICS (22)
MGT6460, MGT6790, MGT6785, MGT6795

____ DIGITAL MARKETING (19)
BUS5415, MKT5260, MKT5270, MKT5280

____ DIVERSITY AWARENESS (04)
COM6420, HBD5721, HBD6769, HBD6768

____ ENTREPRENEURSHIP (15)
BUS5425, MKT6450, MGT6175, MGT6705

____ EXECUTIVE COMMUNICATION SKILLS (05)
COM5405, COM5407, COM5445, COM5469

____ EXECUTIVE LEADERSHIP (06)
HBD6776, HRT6570, MGT5670, HBD5173

____ FINANCE (23)
ACC6130, FIN5250, FIN6168, FIN6290

____ FORENSIC ACCOUNTING (26)
ACC6120, ACC6130, ACC6135, ACC6150

____ HUMAN RESOURCE MANAGEMENT (07)
HRT6555, HRT6560, HRT6575, MGT6177

____ PROJECT MANAGEMENT (08)
MGT6151, MGT6152, MGT6153, MGT6154

____ SOFT SKILLS (21)
MGT5720, MGT5750, MGT5193, MGT5350

UNDERGRADUATE

____ BUSINESS MANAGEMENT ESSENTIALS (09)
BUS3305, BUS3310, BUS4113, BUS4110 OR MGT4174

____ CUSTOMER SERVICE (18)
BUS4460, COM3469, HBD4727, MGT4193

____ DIGITAL MARKETING (20)
BUS4415, MKT4260, MKT4270, MKT4280

____ ENTREPRENEURSHIP (17)
BUS4425, BUS3305, BUS3310, BUS4605

____ EXECUTIVE COMMUNICATION SKILLS (10)
COM4405, COM4407, COM4445, COM3469

____ PROJECT MANAGEMENT (11)
MGT4501, MGT4502, MGT4503, MGT4504

____ SOFT SKILLS (24)
MGT4720, MGT4750, MGT4193, MGT4350

SIGNATURE: _____

DATE: _____

+++++ FOR OFFICE USE ONLY +++++

BUSINESS OFFICE: _____

Date: _____

SESSION: _____

CERTIFICATE DATE: _____
(Last day of session completed)

ENTERED IN ET: _____ INITIALS: _____

PRINT DATE: _____ INITIALS: _____

Academic Dean Approved _____ Denied _____ Date: _____