

## **Spring 2024 Dates To Remember**

**First Day of Classes:**

March 09, 2024

**Late Registration:**

March 9th through March 16, 2024

**Last day to withdraw with a 100% refund\*:**

March 16, 2024

**Last day to withdraw from Classes with a "W":**

May 16, 2024

**Last day of Spring Classes:**

May 16, 2024

**Last day to withdraw with a prorated refund:**

April 13, 2024

**Summer 2024 Registration Begins:**

May 01, 2024

**Summer 2024 Session Dates:**

June 15th through August 22, 2024

## **Interested In Financial Aid?**

Amberton University offers Private Education Loans as well as Federal Aid options. The current 2023-2024 FAFSA (Free Application for Federal Student Aid) is available and must be completed to determine eligibility for Federal Aid through the Department of Education's Title IV Federal Student Aid programs. The 2023-2024 FAFSA provides funding through our Spring 2024 session. The FAFSA can be completed online at StudentAid.gov, placing Amberton as a school of choice (our School Code is 014925). Also, for those who obtain a Federal Direct Loan at Amberton for the first time will visit StudentAid.gov to complete the MPN and Entrance Counseling.

The 2024-2025 FAFSA is in the process of major updates by Federal Student Aid, and therefore will not be available for processing until late March 2024. The 2024-2025 FAFSA will begin funding for the Summer 2024 through the Spring 2025 sessions.

**Ensure to visit the Financial Aid Handbook for more details and student responsibilities.**

Please reach out to our Financial Aid department at [FinAid@Amberton.edu](mailto:FinAid@Amberton.edu) or (972) 279-6511 ext 173, for details.

## **Winter/Spring 2024 Graduation Ceremony**

The Winter 2024/Spring 2024 Graduation Ceremony will be held on Friday evening, May 17, 2024. Additional information regarding regalia, tickets and graduation times will be mailed out early in the Spring 2024 session.

The Vale Baptist Church  
3018 North Belt Line Rd  
Sunnyvale, TX 75182

## **Library Resource Center**

The Library staff is working hard on an exciting new feature for students that we call LIBGUIDES. Every course offered at Amberton will have an online course guide specifically created for that course, with a bibliography of helpful book titles (print and digital), topical videos, database list tailored for the course, and suggested resources and readings from the professors teaching the course. Plus the videos are interesting and helpful content, like TEDtalks, expert channels from YouTube and Vimeo, and from our own video databases. Best of all, the information in the LibGuides is free to use, linked to the sources listed, and citable as peer-reviewed scholarly sources. This is a long-term project, and new courses are being added all the time. Check the Library website at [library.amberton.edu](http://library.amberton.edu) to see if your course LibGuide has been posted!



*“It is what we think we know already that often prevents us from learning.”*

## New Graduate Data Analytics Certification

The Graduate Certification in Data Analytics is ideal for Amberton students who desire to enhance their quantitative toolkit, gain skills in a high-demand field, and analyze data to derive meaningful and actionable insights. The curriculum focuses on the fundamental concepts a data analyst would use which include basic statistical concepts necessary for analytics; proper design, development, and uses for databases; predictive analytical techniques such as linear and logistic regression, decision trees, and machine learning algorithms; and both traditional and modern ways to display and visualize data. Throughout the certification, students will be exposed to modern analytical software common to industry professionals. Classes are taught at an applied, practitioner level where upper-level math and complex programming skills are not required.

### What are the Requirements?

The Data Analytics Certification, requires 4 courses (12 credit hours) including:

|  |                |
|--|----------------|
| <b>MGT6460</b> Applied Business Analytics              | <b>3 hours</b> |
| <b>MGT6790</b> *NEW* Applied Database Management       | <b>3 hours</b> |
| <b>MGT6785</b> *NEW* Applied Predictive Analytics      | <b>3 hours</b> |
| <b>MGT6795</b> *NEW* Storytelling & Data Visualization | <b>3 hours</b> |

## New Undergraduate & Graduate Soft Skills Certification

The Certification in Soft Skills is ideal for Amberton students who desire to enhance their personal and workplace influence. The curriculum focuses on the fundamental skills necessary to display professionalism, emotional intelligence, and other career building skills to include: communication, team building, time management, conflict resolutions, adaptability, critical thinking, work ethic, problem-solving, and leadership. The certification provides students an opportunity for self-reflection and personal growth.

### What are the Requirements?

The Soft Skills Certification, requires 4 courses (12 credit hours) including:

|  |                |
|--|----------------|
| <b>MGT4/5720</b> *NEW* Critical Thinking         | <b>3 hours</b> |
| <b>MGT4/5750</b> *NEW* Servant Leadership        | <b>3 hours</b> |
| <b>MGT4/5193</b> Negotiation Skills For Managers | <b>3 hours</b> |
| <b>MGT4/5350</b> *NEW* Essential Soft Skills     | <b>3 hours</b> |

## New Graduate Finance Certification

The Graduate Certification in Finance is ideal for Amberton students who desire to enhance their Finance toolkit, gain skills in a high-demand field, and analyze information to derive meaningful and actionable insights. The curriculum focuses on the fundamental concepts of corporate, managerial and international Finance, as well as developing expertise in understanding and preparing financial statements. Throughout the certification, students will be exposed to core financial concepts and applications common to industry professionals, with classes taught in at an applied, practitioner level to ensure understanding of Finance methods and applications in real-world environments.

### What are the Requirements?

The Finance Certification, requires 4 courses (12 credit hours) including:

|         |                              |         |
|---------|------------------------------|---------|
| FIN5250 | Corporate Finance            | 3 hours |
| FIN6186 | Managerial Finance           | 3 hours |
| FIN6290 | International Finance        | 3 hours |
| ACC6130 | Financial Statement Analysis | 3 hours |



## Important Counseling Test Announcements

### CPCE exam (Professional Counseling)

**REMINDER:** Beginning June 1, 2024, no exceptions or waivers will be given to students who do not take and pass the CPCE exam before registering for Pre-Practicum.

The upcoming sign-up date for the CPCE exam is March 21, 2024, at 5:00 pm.

Please do not let this important deadline pass you up! No students will be allowed to register for Pre-Practicum until this test has been passed.

For more information, please visit: <https://amberton.edu/cpce-info/>

### AMFTRB exam (Marriage and Family Therapy)

**REMINDER:** Beginning June 1, 2024, no exceptions or waivers will be given to students who do not take and pass the AMFTRB exam before registering for Pre-Practicum.

The upcoming sign-up date for the AMFTRB exam is March 21, 2024, at 5:00 pm.

Please do not let this important deadline pass you up! No students will be allowed to register for Pre-Practicum until this test has been passed.

For more information, please visit: <https://amberton.edu/mft-practice-exam/>

## New Courses Offered Spring 2024

### **MGT4350 & MGT5350 Essential Soft Skills:**

Soft skills are essential for personal and professional success. This course explores the skills necessary to advance a professional career. It expands on academic training for hard skills and provides a foundation for soft skills expected of graduates entering the workforce. Career-building skills such as communication, team building, time management, conflict resolution, adaptability, critical thinking, work ethic, problem-solving, leadership, and emotional intelligence are explored and practiced.

### **MGT4750 & MGT5750 Servant Leadership:**

The course involves defining and understanding Servant Leadership in various business settings. Based on that platform, the student will learn how to develop a personal sense of purpose, mission, and vision, as well as the skills and personal traits that will attract and motivate followers. The classic work of Robert Greenleaf will be the foundational text for this course. The Leadership Experience by Jim Kouzes and Barry Posner will provide an application of Servant Leadership in five key areas: leadership modeling, vision sharing, innovation and change, enabling others, and encouraging the heart of followers.

### **MGT6785 Applied Predictive Analytics:**

This course will explore the foundations of predictive analytical techniques on various data sets to guide the decision-making process. A variety of crucial topics will be addressed. Topics may include the following: (1) descriptive modeling techniques such as principal component analysis and clustering algorithms (i.e., k-means algorithm) and (2) predictive modeling techniques such as decision trees, linear regression, logistic regression and the k-Nearest Neighbor (k-NN).

### **MGT6790 Database Management:**

This course will explore the foundations of database management to support organizational and administrative processes. A variety of crucial topics will be addressed. Topics may include the following: the concept of database management systems (DBMSs); DBMS security, integrity, recovery, and concurrency considerations; DBMS data models; data manipulation; and database design. Principles studied will be reinforced through application as students will build, populate, and query a database.

### **HBD4895 & HBD5895 Power of Love in Relationships:**

The course examines love and relationships from both a personal and societal perspective. Students are to assess how levels of love operate in their own lives through personal self-assessment, by utilizing text recommendations to personal needs or goals, and by sharing selected issues and ideas in a group setting. During the course, students are expected to understand and be able to practically apply effective and appropriate loving principles to various real-life interpersonal relationships.



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*“Success is not final; failure is not fatal: it is the courage to continue that counts.”*



## Professional Licensure Statement

### Marriage and Family Therapy

The purpose of the Master of Arts degree in Marriage and Family Therapy is to provide the graduate with a comprehensive knowledge of the functional areas of marriage and family counseling including but not limited to the nature of the counseling profession and an understanding of life span development, as well as cognitive knowledge of counseling theories, concepts and principles of concern to the counseling professional. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students who complete the Amberton University Master of Arts in Marriage and Family Therapy meet the academic requirements for becoming a Licensed Marriage and Family Therapist in the State of Texas. Students should carefully review the current state requirements for changes and updates. The Texas State Board of Examiners of Marriage and Family Therapists provides clear guidelines and requirements to apply for a new licensure. Questions regarding licensure should be directed to the Texas State Board of Examiners of Marriage and Family Therapists, <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-marriage-and-family-therapists/index.html>. No determination has been made as to whether or not this degree meets requirements in any other state besides Texas.

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### School Counseling

The Master of Arts in School Counseling prepares students to satisfy academic requirements for the Professional School Counseling Certification in the State of Texas. Admission to this program is available only to those students who satisfy the Program Admission Requirements. The program is comprised of 48 graduate hours and includes a minimum of 160 practicum hours. Students completing this degree and passing the TExES examination for School Counseling are eligible for employment as a school counselor in an educational setting. Graduates will be counselors, academic advisors and advocates who create conditions of academic achievement for children in public and private schools. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students should carefully review the current Texas Education Agency (TEA) requirements for changes and updates. TEA provides clear guidelines and requirements for certification. For more information, visit <https://tea.texas.gov/texas-educators/certification/additional-certifications/student-services-certificates>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.

### Professional Counseling

The Master of Arts in Professional Counseling is designed for persons interested in becoming Licensed Professional Counselors (LPC) in the State of Texas. The degree prepares graduates to work with individuals, couples, families and groups in community, social service, religious and private practice settings. The curriculum is comprised of sixty (60) graduate hours and includes a minimum of 300 practicum hours. No student may enroll in a practicum course without completing all other degree requirements. Students who complete the program meet the academic requirements for becoming Licensed Professional Counselors (LPC) in the State of Texas. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students should carefully review the current state requirements for changes and updates. The Texas State Board of Examiners of Professional Counselors provides clear guidelines and requirements to apply for a new licensure. Questions regarding licensure should be directed to the Texas State Board of Examiners of Professional Counselors, <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/index.html>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.

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### Accounting Degree

Requirements for the Certified Public Accountant (CPA) license vary by state and involve more than successful degree completion. Candidates for licensure need to satisfy other requirements, including but not limited to completing an application, paying a fee, passing licensure exams, and work experience.

The BBA/MBA Accounting degree meets the education requirements of the Texas State Board of Accountancy Public necessary to register for the Certified Public Accountant examination. The 150-credit hour dual program can be completed 100% online. Students who complete the Amberton University Bachelor of Business Administration in Accounting AND Master of Business Administration in Accounting meet the education requirements for becoming a Certified Public Accountant in the State of Texas. However, each student should carefully review the current state requirements of the Texas State Board of Public Accountancy for changes and updates. The Texas State Board of Public Accountancy provides clear guidelines and requirements to take the CPA exam and in applying for a new licensure. It is the sole responsibility of each student to satisfy each of the requirements of the State of Texas. Questions regarding licensure should be directed to the Texas State Board of Public Accountancy. <http://www.tsbpa.state.tx.us/exam-qualification/examination-overview.html>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.

## Consumer Information

### Title IV – Consumer Disclosure Information:

The following link contains consumer disclosure information related to cost of attendance, refund policy, transfer of credit policy, academic programs, and campus safety reports.

<https://amberton.edu/consumer-information-disclosures/>

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## Mental Health Importance

Amberton University recognizes the importance of good mental health for all. The University supports resources that promote the capacity for students and employees with mental health conditions to live lives that they value. Consistent with this philosophy, Amberton University believes that education and identification of mental health resources are critical first steps in achieving overall wellness.

Diminished mental health can interfere with optimal academic performance and life activities. If you or someone you know experiences any mental health concerns, you are strongly encouraged to utilize the resources provided below. These resources are provided in addition to any local resources available to you.

[988lifeline.org](https://www.988lifeline.org)

[Texas Behavioral Health Executive Council](#)

[Counselor Find | NBCC](#)

[Mental Health America](#)

[988 Suicide & Crisis Lifeline | SAMHSA](#)

[How To Get Mental Health Help | MentalHealth.gov](#)

Call or text 988. You can also reach the Crisis Text

Line by texting MHA to 741741

Getting help is a smart and courageous thing to do — for yourself and for those who care about you.

## Annual Safety Reports

The safety and security of Amberton University students and staff are of the utmost importance. These reports provide additional information on steps taken by the University to provide a safe and secure learning environment. Three years of crime statistics, reported to the University Administration and the Garland and Frisco Police Departments, for each campus location are included in the reports. Over the past three years one crime has been reported on the Garland Campus. Additional information is included on campus locations, drug/alcohol policy, and local resources available for victims of harassment, sexual assault and domestic violence.

[https://amberton.edu/wp-content/uploads/2023/09/ASR\\_Garland\\_2023.pdf](https://amberton.edu/wp-content/uploads/2023/09/ASR_Garland_2023.pdf)

[https://amberton.edu/wp-content/uploads/2023/09/ASR\\_Frisco\\_2023.pdf](https://amberton.edu/wp-content/uploads/2023/09/ASR_Frisco_2023.pdf)

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## Sexual Misconduct/Title IX Information:

Title IX of the Education Amendments of 1972 prohibits sex discrimination, which includes sexual violence, in education programs and activities. Students, staff, faculty, and other employees have the right to pursue education, employment, and other activities free from sex discrimination, including sexual violence, sexual misconduct, stalking, and harassment. As part of Amberton University's overall ethical regulations, the harassment of any kind, including race, religion, sex, age, national and ethnic origin, or disability will not be tolerated. In particular, an atmosphere of tension created by ethical or religious remarks, unwelcome sexual advances, requests for sexual favors, or other conduct of a sexual nature does not belong in the institution or workplace. Click on the following link to review the complete Sexual Misconduct/Title IX Information Statements, including how to report an incident anonymously.

<https://amberton.edu/title-ix-statements/>