



## *Fall Dates to remember:*

First Day of Classes:  
**September 09, 2023**

Late Registration:  
**September 9th through September 16, 2023**

Last day to withdraw with a 100% refund\*:  
**September 16, 2023**

Last day to withdraw from Classes with a "W":  
**November 16, 2023**

Last day of Fall Classes:  
**November 16, 2023**

Last day to withdraw with a prorated refund:  
**October 14, 2023**

Winter 2024 Registration Begins:  
**November 01, 2023**

Winter 2024 Session Dates:  
**December 2nd through February 22, 2024**

## *Interested In Financial Aid?*

Amberton University offers Private Education Loans and participates in the Federal Pell Grant and Federal Direct Loan programs. Students who complete the 2023-2024 FAFSA (Free Application for Federal Student Aid) may be eligible for federal aid through the Department of Education's Title IV Federal Student Aid. The FAFSA must be completed online at StudentAid.gov, and place Amberton as a school of choice (our school code is 014925). Those who obtain a Federal Direct Loan for the first time at Amberton, will visit StudentAid.gov and complete the MPN (Master Promissory Note) and Entrance Counseling. FSA requires all Official Transcripts on file prior to funding eligibility. Please visit the Financial Aid Handbook for more details and student responsibilities, especially attendance, along with the affects and dates of processing a withdrawal.

Please reach out to our Financial Aid department at [FinAid@Amberton.edu](mailto:FinAid@Amberton.edu) or (972) 279-6511 ext. 173, with any questions. We are happy to assist.

## *Summer / Fall 2023* **GRADUATION CEREMONY**

The Summer 2023/Fall 2023 Graduation Ceremony will be held on Friday evening, November 17, 2023. Additional information regarding regalia, tickets and graduation times will be mailed out early in the Fall 2023 session.

**The Vale Baptist Church**  
**3018 North Belt Line Rd**  
**Sunnyvale, TX 75182**



## *Amberton Offers*

a Master of Science in  
Human Resource Management  
100% Online and SHRM aligned!

As of March 17, 2023, Amberton University alignment of its Master of Science Human Resource Management degree with the Society for Human Resource Management (SHRM) HR Curriculum Guidebook and Templates has been renewed through 2027. Throughout the world, over 500 programs in approx. 425 educational institutions have been acknowledged by SHRM as being in alignment with its suggested guides and templates. The HR Curriculum Guidebook and Templates were developed by SHRM to define the minimum HR content areas that should be studied by HR students at the undergraduate and graduate levels. The guidelines – created in 2006 and revalidated in 2010, 2013 and 2017 – are part of SHRM's Academic Initiative to define HR education standards taught in university business schools and help universities develop degree programs that follow these standards.

**Amberton University's MS Human Resource Management is a SHRM Academically Aligned program!** The program can be completed fully online with no on-campus attendance required. Come learn with us and advance your career in Human Resource Management.



## *Alumni Outreach*

Amberton needs your support as Alumni, in referring new students to Amberton. We all know that "word of mouth" advertising is the strongest form of marketing that exists. Almost all of the feedback we receive from you says that you had a very worthwhile experience here at this University. Somehow, Amberton seems to be the best-kept "secret" in higher education, so we need your help in changing that situation. Please become an advocate for this University among your family, friends, and co-workers!

Amberton University is delighted to announce the establishment of a new position, Director for Alumni Relations. **Dr. Blair Stephenson**, our former Academic Dean, will be filling that role effective June 1, 2023. Amberton firmly believes that you, as our Alumni, are one of the most valuable assets that the University has and we want to focus our attention on strengthening our ties with you.



## *Library Databases*

Below is a list of current online research and information resources available from the Library Resource Center.

### General Databases

- **Academic Video Online** – videos, newsreels, and broadcasts for research and lectures that are royalty-free and Fair Use eligible
- **CIA World FactBook** – free basic information on every country in the world from the information gathered by the Federal Government and updated regularly
- **DOAJ** – open-access scholarly journals on a myriad of topics and subjects with 20 thousand journals and 9 million articles available and free
- **Gale Academic OneFile** – general database of peer-reviewed resources for higher education in a searchable format, containing 17 thousand journals and sources - includes Gale General OneFile, Gale Business OneFile, & Gale Psychology.
- **Gale Opposing Viewpoints** – Articles and sources debating all sides of current events and topics, great for writing persuasive research or literature reviews
- **JSTOR** – Graduate/expert level articles and eBooks with over 12 million entries in 75 separate disciplines; designed for academic research and the “intellectually curious”
- **Pew Research Center** – nationally recognized survey data collectors and analysts that publish public opinion polling, demographic research, and social science research for free
- **ProQuest Research Library** – comprehensive research database including a Dissertations and Theses database, scholarly journal articles, eBooks, and educational video databases
- **Statista** – data, reports, and visualizations of statistical information on over 80,000 topics from 22 thousand sources on corporations, eCommerce, market trends, and social sciences

### Business Databases

- **Gale Business roster** -Entrepreneurship – database /guide on starting and staying in business, finance, HR, management, marketing, and taxes in four stages with scholarly research - Insights Global – international business research and articles, company profiles, market research, SWOT analysis, financial reports, and business intelligence
- **Josh Bersin HR** – HR expert offering advice and insight to organizational HR issues, developments, market trends, employee experience, and DEI.
- **RIA Checkpoint** – professional accounting software for tax calculation and preparation, this is the software used in many CPA offices to prepare returns for clients. Advanced features are available for students enrolled in accounting courses.

### Counseling Databases

- **APA PsycArticles** – specialty database of peer-reviewed articles on psychology from APA, covering mental and emotional health, assessment, and therapy techniques
- **Behavioral & Mental Health Online** – vast collection of videos and books on topics of care and therapy, including demonstration videos, current scholarly research, and therapy options
- **BioMed Central** – free open-access database specializing in biomedicine, therapy, and sciences from scholarly journals and academic experts
- **MILO** – primary source material for Myers/Briggs evaluations and profiles, official archive of the Journal of Psychological Type, and useful database for Amberton QEP research
- **ProQuest Psychology** – focused database on psychology, counseling, and psychometrics; clinical and social psychology scholarly articles, and includes titles from APA PsycINFO
- **Psychotherapy.Net** – streaming videos of actual therapy sessions for counseling and therapist training; Amberton just subscribed this year to the Full Collection of all videos
- **PubPsych** – open access free database for psychological articles from the Leibniz Institute for Psychology Information, specializing in psychological research and resources



## HAVE YOU SPOKEN TO YOUR ADVISOR ABOUT CERTIFICATIONS?

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Certifications are offered at the **Undergraduate** and **Graduate Levels** and can be earned in conjunction with degree programs or as stand-alone programs of study.

**Take 4 courses (12 hours) at \$300 per credit to complete certification requirements.**

All certifications can be completed 100% online.

## Digital Marketing Certification

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A Digital Marketing Certification is ideal for current Amberton students and potential students who want to enhance their knowledge in the area of Digital Marketing by learning how to effectively employ Digital Marketing tools, techniques, skills, and technology to implement successful marketing programs in modern organizations. This certification can be profitable for any business and/or marketing student looking to develop competencies in the emerging and expanding field of Digital Marketing. Digital Marketing encompasses a variety of business practices; including eCommerce, email marketing, market segmentation, digital strategy, digital advertising, social media, and more. Each of these disciplines will be introduced, examined, and applied, along with supportive material, to relate Digital Marketing concepts to modern business dynamics. **Digital Marketing certifications are offered at the undergraduate and graduate levels.**

## Agile Project Management Certification

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The Agile Project Management Certification program provides a practical and hands-on approach to Agile Project management, emphasizing the importance of continuous exploration and innovation in Agile project delivery processes. Students learn to apply and manage Agile product delivery methods and frameworks in dynamic project environments, including Scrum, Disciplined Agile, Extreme Programming, and others. **The Agile Project Management Certification is offered at the Graduate level.** This four-course certification can be earned as a stand-alone credential or in conjunction with degree programs.

## *Customer Service* Certifications **Available 100% Online!**

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Customer Service Certifications are offered at the Undergraduate and Graduate levels and can be earned in conjunction with degree programs or as stand-alone programs of study.

The Certification in Customer Service is ideal for those individuals who are in a customer service position or who manage customer service departments. Successful completion of these certifications will enhance students' knowledge in the area of customer service by learning how to effectively and successfully deal with clients, customers, and co-workers. These certifications are well suited for municipalities or organizations that have a pronounced need for customer service training and who have a high standard for customer service excellence.





## *Business Programs Awarded* **ACBSP Accreditation**

Amberton University is pleased to announce that it has received accreditation for the following business programs through the Accreditation Council for Business Schools and Programs (ACBSP). <http://www.acbsp.org>

**BBA in Accounting**  
**BBA in General Business**  
**BBA in Management**  
**BBA in Project Management**

**MBA in General Business**  
**MBA in Management**  
**MBA in Project Management**  
**MBA in Strategic Leadership**  
**MS in Agile Project Management**  
**MS in Managerial Science**

The following programs were not awarded ACBSP accreditation and were excluded from the process as they are new programs and do not yet meet the requirements of having three cycles of data collection and assessment.

**BBA/MBA in Accounting Dual Program**  
**MBA in Accounting**  
**MS in Enterprise Analytics**

The Accreditation Council for Business Schools and Programs Baccalaureate/Graduate Degree Board of Commissioners met in April 2022 and approved the business program accreditation for Amberton University. Based on the Baldrige Education Criteria for Performance Excellence, ACBSP accreditation evaluates aspects of leadership, strategic planning, relationships with stakeholders, quality of academic programs, faculty credentials, and educational support to determine whether or not business programs offer a rigorous educational experience and demonstrate quality continuous quality improvement.

With 34 years of excellence in global business program accreditation, ACBSP is the only organization offering specialized business accreditation for all degree levels, from associate to baccalaureate to master's and doctoral degree programs. Accreditation certifies that the teaching and learning processes offered within Amberton University's Business Division meet rigorous educational standards. ACBSP is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation.

**"Amberton University is proud of its enduring legacy of offering quality, relevant business programs to working adults,"** said Dr. Carol Palmer, Vice President for Academic Services "Achieving ACBSP accreditation has been a longstanding goal that we are proud of achieving. We believe accreditation by ACBSP further accentuates and strengthens our commitment to this quality and the ever-present quest for relevancy in a competitive workplace. Thank you to the business faculty, students, staff, and administration who worked diligently on this goal."





## Agile Project Management PMI-GAC Accreditation

Amberton University is proud to announce the Project Management Institute Global Accreditation Center's accreditation for its MS in Agile Project Management degree program. Amberton is one of the first educational institutions to receive this prestigious accreditation for a degree in Agile Project Management. The MS-APM joins the University's current Project Management programs accredited by PMI-GAC. Project Management related positions are expected to grow 33% through 2027. **Be part of that growth.**

## Voter Registration Information

If you have not registered to vote and wish to participate in federal, state, or local elections, information on voter registration may be found at:  
<https://www.usvotefoundation.org/>.



## Friend-to-Friend Meet and Greet

Amberton University routinely works with employers in the Dallas-Fort Worth area to raise awareness about our university and its educational opportunities designed specifically for working adults. The Amberton Director of Corporate Recruitment, Glenn Sowell, often coordinates with other colleges in the area to sponsor Education Fairs onsite right at your workplace.

You can help us spread the word about Amberton by sharing your positive educational experiences with your Human Resource representatives. Ask your workplace HR representatives to contact our Recruiting Office (972) 279-6511 ext. 166 or by email at [GSowells@Amberton.edu](mailto:GSowells@Amberton.edu) to learn more about the University and other educational opportunities.

## Constitution Day September 17, 2023

For more information on the U.S. constitution visit:  
<http://www.archives.gov/education/lessons/constitution-day/>  
or <http://www.constitutionday.com/>



## *Professional Licensure Statement* **Marriage and Family Therapy**

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The purpose of the Master of Arts degree in Marriage and Family Therapy is to provide the graduate with a comprehensive knowledge of the functional areas of marriage and family counseling including but not limited to the nature of the counseling profession and an understanding of life span development, as well as cognitive knowledge of counseling theories, concepts and principles of concern to the counseling professional. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students who complete the Amberton University Master of Arts in Marriage and Family Therapy meet the academic requirements for becoming a Licensed Marriage and Family Therapist in the State of Texas. Students should carefully review the current state requirements for changes and updates. The Texas State Board of Examiners of Marriage and Family Therapists provides clear guidelines and requirements to apply for a new licensure. Questions regarding licensure should be directed to the Texas State Board of Examiners of Marriage and Family Therapists, <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-marriage-and-family-therapists/index.html>. No determination has been made as to whether or not this degree meets requirements in any other state besides Texas.

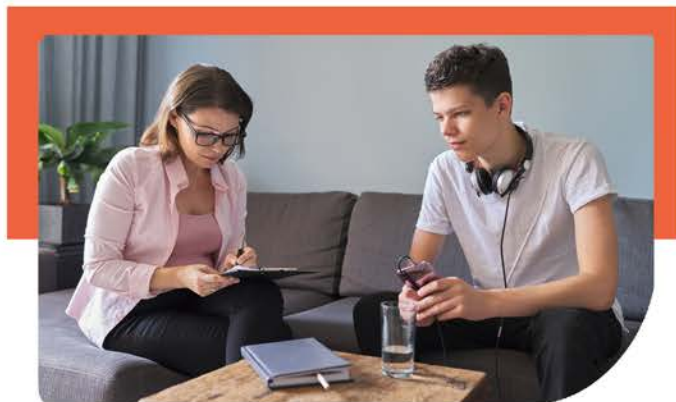


## *Professional Licensure Statement* **Professional Counseling**

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The Master of Arts in Professional Counseling is designed for persons interested in becoming Licensed Professional Counselors (LPC) in the State of Texas. The degree prepares graduates to work with individuals, couples, families and groups in community, social service, religious and private practice settings. The curriculum is comprised of sixty (60) graduate hours and includes a minimum of 300 practicum hours. No student may enroll in a practicum course without completing all other degree requirements. Students who complete the program meet the academic requirements for becoming Licensed Professional Counselors (LPC) in the State of Texas. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students should carefully review the current state requirements for changes and updates. The Texas State Board of Examiners of Professional Counselors provides clear guidelines and requirements to apply for a new licensure. Questions regarding licensure should be directed to the Texas State Board of Examiners of Professional Counselors, <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/index.html>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.





## *Professional Licensure Statement* **School Counseling**

The Master of Arts in School Counseling prepares students to satisfy academic requirements for the Professional School Counseling Certification in the State of Texas. Admission to this program is available only to those students who satisfy the Program Admission Requirements. The program is comprised of 48 graduate hours and includes a minimum of 160 practicum hours. Students completing this degree and passing the TExES examination for School Counseling are eligible for employment as a school counselor in an educational setting. Graduates will be counselors, academic advisors and advocates who create conditions of academic achievement for children in public and private schools. The program can be completed through on-campus attendance as well as a mix of on-campus and on-line courses. It cannot be completed 100% on-line. Students should carefully review the current Texas Education Agency (TEA) requirements for changes and updates. TEA provides clear guidelines and requirements for certification. For more information, visit <https://tea.texas.gov/texas-educators/certification/additional-certifications/student-services-certificates>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.

## *Professional Licensure Statement* **Accounting Degree**

Requirements for the Certified Public Accountant (CPA) license vary by state and involve more than successful degree completion. Candidates for licensure need to satisfy other requirements, including but not limited to completing an application, paying a fee, passing licensure exams, and work experience.

The BBA/MBA Accounting degree meets the education requirements of the Texas State Board of Accountancy Public necessary to register for the Certified Public Accountant examination. The 150-credit hour dual program can be completed 100% online. Students who complete the Amberton University Bachelor of Business Administration in Accounting AND Master of Business Administration in Accounting meet the education requirements for becoming a Certified Public Accountant in the State of Texas. However, each student should carefully review the current state requirements of the Texas State Board of Public Accountancy for changes and updates. The Texas State Board of Public Accountancy provides clear guidelines and requirements to take the CPA exam and in applying for a new licensure. It is the sole responsibility of each student to satisfy each of the requirements of the State of Texas. Questions regarding licensure should be directed to the Texas State Board of Public Accountancy. <http://www.tsbpa.state.tx.us/exam-qualification/examination-overview.html>. No determination has been made as to whether or not this degree meets licensure requirements in any other state besides Texas.



## *Consumer Information*

### Title IV – Consumer Disclosure Information:

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The following link contains consumer disclosure information related to cost of attendance, refund policy, transfer of credit policy, academic programs, and campus safety reports.

<https://amberton.edu/consumer-information-disclosures/>

## Mental Health

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Amberton University recognizes the importance of good mental health for all. The University supports resources that promote the capacity for students and employees with mental health conditions to live lives that they value. Consistent with this philosophy, Amberton University believes that education and identification of mental health resources are critical first steps in achieving overall wellness.

Diminished mental health can interfere with optimal academic performance and life activities. If you or someone you know experiences any mental health concerns, you are strongly encouraged to utilize the resources provided below. These resources are provided in addition to any local resources available to you.

[988lifeline.org](https://www.988lifeline.org)

[Texas Behavioral Health Executive Council](#)

[Counselor Find | NBCC](#)

[Mental Health America](#)

[988 Suicide & Crisis Lifeline | SAMHSA](#)

[How To Get Mental Health Help | MentalHealth.gov](#)

[Call or text 988. You can also reach the Crisis Text Line by texting MHA to 741741](#)

Getting help is a smart and courageous thing to do — for yourself and for those who care about you.

## Annual Safety Reports

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The safety and security of Amberton University students and staff are of the utmost importance. These reports provide additional information on steps taken by the University to provide a safe and secure learning environment. Three years of crime statistics, reported to the University Administration and the Garland and Frisco Police Departments, for each campus location are included in the reports. Over the past three years one crime has been reported on the Garland Campus. Additional information is included on campus locations, drug/alcohol policy, and local resources available for victims of harassment, sexual assault and domestic violence.

[https://amberton.edu/wp-content/uploads/2023/09/ASR\\_Garland\\_2023.pdf](https://amberton.edu/wp-content/uploads/2023/09/ASR_Garland_2023.pdf)

[https://amberton.edu/wp-content/uploads/2023/09/ASR\\_Frisco\\_2023.pdf](https://amberton.edu/wp-content/uploads/2023/09/ASR_Frisco_2023.pdf)

### Sexual Misconduct/Title IX Information:

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Title IX of the Education Amendments of 1972 prohibits sex discrimination, which includes sexual violence, in education programs and activities. Students, staff, faculty, and other employees have the right to pursue education, employment, and other activities free from sex discrimination, including sexual violence, sexual misconduct, stalking, and harassment. As part of Amberton University's overall ethical regulations, the harassment of any kind, including race, religion, sex, age, national and ethnic origin, or disability will not be tolerated. In particular, an atmosphere of tension created by ethical or religious remarks, unwelcome sexual advances, requests for sexual favors, or other conduct of a sexual nature does not belong in the institution or workplace. Click on the following link to review the complete Sexual Misconduct/Title IX Information Statements, including how to report an incident anonymously.

<https://amberton.edu/title-ix-statements/>